

CITY OF SILVER LAKE COUNCIL MEETING

SILVER LAKE CITY HALL

December 16, 2024

5:30 P.M.

ORDER OF BUSINESS MEETING

Pledge of Allegiance

Public Comments

Minutes

Appropriation Ordinance

Business Items:

1. Verizon Tower Rent Update
2. End-of-Year Transfer Discussion
3. Small Town Christmas Report

****PLEASE NOTE: This agenda is subject to additions or changes as may be necessary.

DRAFT
City of Silver Lake Regular Session Minutes
Monday, December 2, 2024

The Governing Body of the City of Silver Lake met in regular session at City Hall on December 2, 2024, at 5:30 PM with Mayor Jonah Bishop conducting the meeting and the following Councilmembers present: Joe Blubaugh, Brad Bryant, Jake Fisher, Michael Hamilton and Kenneth Wade (5) absent: (0). Also present was City Attorney Todd Luckman, Police Captain Ed Nelson, City Clerk Marie Beam and Assistant Clerk Sarah Glenn.

A motion was made by Councilmember Blubaugh to approve the minutes of the November 18, 2024 meeting as written. The motion was seconded by Councilmember Wade and carried.

The monthly financial report was presented by Councilmember Bryant.

Claim vouchers in the amount of \$7,680.01 were submitted to Council for appropriation. A motion was made by Councilmember Fisher and seconded by Councilmember Wade that said Appropriation Ordinance be accepted as read and passed by a roll call vote of Aye: Joe Blubaugh, Brad Bryant, Jake Fisher, Michael Hamilton and Kenneth Wade (5) Nay: (0). The Ordinance was declared passed and numbered 2621.

Mayor Bishop gave Council an update on the Verizon Tower Rent Negotiations. Verizon has made an offer. Mayor Bishop offered to write a counter offer to present to Verizon. Council directed Mayor Bishop to make the counter offer. He will report back to Council when Verizon responds to the offer.

Mayor Bishop presented the Public Works Report. He also let Council know that the Public Works Department has cleaned all the culverts on Lake Street and decorated Main Street for Christmas. Mayor Bishop also presented a spend request for a lift for the City Shop. The lift would aid in maintenance of city vehicles and mowers. The Public Works Department would install the lift and pour concrete to support the lift. Councilmember Blubaugh made a motion to purchase the lift not to exceed \$5,000.00. The motion was seconded by Councilmember Fisher. After discussion the motion failed to pass with a vote of Aye: (2) Nay: (3).

Police Captain Nelson presented the Police Report. He let Council know the new 2022 Durango has been picked up and they are waiting on insurance to get the vehicle registered. After the vehicle is registered, they will get the markings put on the vehicle.

Clerk Beam requested \$3,000.00 for water billing postage for 2025. Councilmember Fisher made a motion to approve the expenditure. The motion was seconded by Councilmember Wade and passed with all ayes. Clerk Beam reminded Council about the Small-Town Christmas Event to be held at the Community Center on Saturday, December 7th from 3-6 PM.

Mayor Bishop thanked all the City Employees for all their hard work in 2024.

With no further business to come before Council, Councilmember Wade made a motion to adjourn the meeting at 5:54 PM. Councilmember Hamilton seconded the motion, and with no further discussion, the meeting was adjourned.

Marie Beam, City Clerk

City of Silver Lake
Record of Ordinance #2622
December 16, 2024

An Ordinance making appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Silver Lake, Kansas. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Num	Name	Memo	Class	Amount
YR2021 ARPA Fund				
1002	Missouri Door Co. Inc.	Community Center Door	YR2021 ARPA Fund	-4,678.48
Total YR2021 ARPA Fund				-4,678.48
General Fund				
General Operating				
EFT	Verizon Wireless	Cell Phone Service	General Fund:General Operating	-134.53
8979	Missouri Door Co. Inc.	Community Center Doors	General Fund:General Operating	-786.52
8984	Rossville Auto Supply	Vehicle Maintenance Supplies	General Fund:General Operating	-104.89
8986	TARC, INC.	Shred Service	General Fund:General Operating	-10.00
8985	Rossville Market	Supplies	General Fund:General Operating	-62.91
EFT	Card Service Center	Christmas & Office Supplies	General Fund:General Operating	-1,526.82
EFT	Card Service Center	CCMFOA Membership	General Fund:General Operating	-50.00
EFT	Card Service Center	Uniforms	General Fund:General Operating	-91.89
EFT	Cox Business	Phone and Internet Service	General Fund:General Operating	-393.25
8977	Logan Business Machines	Copy Contract	General Fund:General Operating	-42.14
Total General Operating				-3,202.95
Law Enforcement				
EFT	Verizon Wireless	Cell Phone Service	General Fund:Law Enforcement	-243.95
8976	Embroidery Plus	Uniform Embroidery	General Fund:Law Enforcement	-70.00
8975	Dollar General-Regions 410526	Supplies	General Fund:Law Enforcement	-20.68
8980	Moore Tire Center	Tires & Lug nuts for 21 Durango	General Fund:Law Enforcement	-922.95
EFT	Card Service Center	Fuel	General Fund:Law Enforcement	-153.96
EFT	Card Service Center	KACP Membership	General Fund:Law Enforcement	-75.00
EFT	Card Service Center	Uniforms	General Fund:Law Enforcement	-395.65
EFT	Card Service Center	Supplies	General Fund:Law Enforcement	-285.87
EFT	Cox Business	Phone and Internet Service	General Fund:Law Enforcement	-186.10
Total Law Enforcement				-2,354.16
Street				
8983	Rooter-Man of Northeast Kansas	Culvert Jetting	General Fund:Street	-5,600.00
EFT	FreeState Electric Cooperative	Electricity	General Fund:Street	-88.00
Total Street				-5,688.00
Park				
8978	Menards	Park Repair Supplies	General Fund:Park	-1,738.79
EFT	Card Service Center	Tools	General Fund:Park	-321.97
EFT	Card Service Center	Park Trash Can	General Fund:Park	-1,790.46
EFT	FreeState Electric Cooperative	Electricity	General Fund:Park	-197.00
Total Park				-4,048.22
Total General Fund				-15,293.33
Waterworks Fund				
EFT	Verizon Wireless	Cell Phone Service	Waterworks Fund	-81.52
8982	RDR Excavating II, LLC	Setter Replacement 306 Sunset	Waterworks Fund	-570.00
8988	Viking Industrial Painting, INC	Water Tower Maintenance	Waterworks Fund	-11,143.00
8981	Postmaster	2025 Water Bill Postage	Waterworks Fund	-3,000.00
EFT	Card Service Center	Uniforms	Waterworks Fund	-521.43

City of Silver Lake
 Record of Ordinance #2622
 December 16, 2024

EFT	Card Service Center	Supplies	Waterworks Fund	-140.56
EFT	Card Service Center	Training/Test	Waterworks Fund	-380.60
EFT	Card Service Center	Tools	Waterworks Fund	-221.45
8987	Universal Chemical LLC	Gloves	Waterworks Fund	-119.60
EFT	Cox Business	Phone and Internet Service	Waterworks Fund	-114.56
EFT	FreeState Electric Cooperative	Electricity	Waterworks Fund	-371.00
Total Waterworks Fund				-16,663.72

Capital Improvement Fund

8974	AB Painting & More LLC	Community Center Ceiling Repair	Capital Improvement Fund	-1,200.00
Total Capital Improvement Fund				-1,200.00
				-37,835.53

That this Ordinance shall take effect and be in force from and after its passage.

Passed this 16th day of December, 2024

Signed or Approved this 16th day of December, 2024

Attest:

 City Clerk

 Mayor

Good afternoon Jonah,

As a recap to our quick conversation today, we are able to move forward with \$2,400.00 per month at a 10% escalation rate every term. This would be effective on September 1st, 2025. When the City is ready to proceed, I will have legal prepare the amendment.
I look forward to hearing from you.

Best regards,

verizon
Nick Politz

Draft – amounts could change due to 12/16/24 Expenditures

**City of Silver Lake
Regular Meeting
Monday, December 16, 2024**

TO: City Council
SUBJECT: End of Year Transfer 2024

RECOMMENDATION

The recommendation today is to transfer \$70,000 from the General Fund to the Capital Improvement Fund.

The 2nd recommendation today is to transfer \$30,000 from the Water Fund to the Utility Reserve Fund.

EXPLANATION

Transferring money to these unbudgeted funds allows for emergency spending of funds as soon as they are transferred.

Leaving these funds in the current funds will add to potential budget authority for 2026, however will be unusable in 2025.

It is my recommendation that these fairly conservative amounts be transferred to the unbudgeted funds to maintain the needed unencumbered cash for 2025 as well as help to increase the budget authority for 2026 without an increase to the Mill Levy. More aggressive transfers could be made, but that could cause an increase in Mill Levy in the future.

CONCLUSION

This would increase the amount in the Capital Improvement Fund to \$458,742.05

This would increase the amount in the Utility Reserve Fund to \$465,764.90.

ATTACHMENTS

Ledger Sheet

2024 Small Town Christmas Event

5 Wht Table cloths	\$7.49
12 Red Table cloths	\$19.89
400 Wooden Ornaments	\$55.76
Markers	\$31.94
Candy Canes	\$25.80
cookies and cocoa	\$70.64
snowman supplies and lunch bags	\$44.28
City Christmas Tree Decorations	
Lights	\$442.24
Ornaments	\$141.03
TOTAL	<u>\$839.07</u>

Special thanks to all our Wonderful event Sponsors!

Carriage Ride	Window Design and Remodeling
Carriage Ride	Silver Lake Community Improvement
Santa	Bob Schwarz
Banners and Posters	Window Design and Remodeling
Christmas Trees	Ellen Warders
Cocoa, Coffee and Cookies	The Masons
200 Smores Kits	Bob Schwarz
Silver Lake Phillips 66	Free Ice Cream
100 Slap Bracelets	Silver Lake Community Improvement
Scratch Ornaments	Silver Lake Community Improvement
Foam Cowboy Ornaments	Silver Lake Community Improvement
Glow Sticks	Silver Lake Community Improvement
Temporary Tatoos and Stickers	Shelbi Scarbrough
Cases of Water	Reamer Dairy
Firepit & Firewood	Jim Beam
Speaker	Shelbi Scarbrough
Various Supplies	Sarah Glenn

Potential Date for 2025 Small Town Christmas

12/6/2025 3-6PM @ Community Center